

Resource Skills Course Syllabus

Hare Continuation High School

Ms. Woods, Room #2

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Course Description

1st Semester (5 credits)

2nd Semester (5 credits)

Unit 1 – Self-advocacy and IEP skills	Unit 4 – Writing to Learn
Unit 2 – Scholarly Habits	Unit 5- Presentation Skills
Unit 3 – Critical Reading	Unit 6 – Career Planning

Text: Strengthening Family and Self The Goodheart-Willcox Company, Pub. c. 2010

These may be checked out on an individual basis. Students assume all responsibility for loss or damage.

Materials:

Students will need to have a binder with dividers, pen or pencil, and paper to participate in daily class work. These should be brought to class every day. Each student is responsible for the proper care of textbooks, furniture, chromebooks and the classroom in general.

Grading Policy: The grading scale is as follows:

<u>GRADE (A-F)</u>	<u>LEARNING SCALE (1-5)</u>	<u>PERCENTAGE %</u>
A +	(5) Advanced	98% or above
A / B	(4) Proficient	80 – 97%
C	(3) Basic	70 – 79%
D	(2) Below Basic	60 – 69%
F	(1) Far Below Basic	59% or below

Individual and group work will be evaluated on the quality of formative and summative assessments:

Formative (50%): (ongoing) assessments which include: warm-ups, class work, notes, individual and group work, and quizzes.

Summative (50%): (mastery) assessments, which include: standard projects, final exams, written assessments, and final presentations.

Late/Make Up Work: Students are allowed to turn in work after the due date only with an excused absence or teacher permission. Late and missing assignments can add up very quickly and can severely damage your overall grade. Students who are absent should request the assignments upon return to the class. **Teachers are not required to provide makeup work if the absence is unexcused or a truancy.**

Progress Reports: In addition to the formal mid-term Progress Report (for students earning a C- or lower) and Final Grade Report, students will receive, from the instructor, a detailed printout of assignments, test scores and attendance. Parents may also request weekly grade report forms from the office.

Tardy Policy:

The school tardy policy will be strongly enforced.

1-3 tardies = phone call home, loss of participation points, lunch detention

6th tardy = phone call home, lunch detention

9th tardy = lunch detention, parent conference with administration, possible Saturday school

School and Classroom Expectations

Hare Huskies are an inclusive community of academic achievers, responsible citizens and effective communicators who act with pride from the **PACK**. *Perseverance- Attentive- Cooperative- Kind*

Ms. Woods's Class Expectations:
<u>1.Be Respectful-</u> Be respectful of staff, other students, and Hare High School materials and the campus.
<u>2. Be Prepared-</u> Give your best effort, participate, and bring materials.
<u>3. Be Scholarly</u> - You are here to learn. Socializing should be done outside of class.
<u>4. Follow Directions-</u> Please listen carefully to instructions so you do not waste the time of others. Electronic/digital devices ONLY with teacher permission. No texting, calls, photos, videos or inappropriate use.
<u>5. Use Appropriate Language-</u> Avoid excessive talking, respect the rights of others and the learning environment, use appropriate language.

Progressive Discipline/Consequences:

Students who do not meet these expectations and rules in the classroom will receive:

- 1) an additional warning
- 2) referral to school administration and/or removal of device
- 3) referral to school administration, parent conference

Restroom Policy:

Students are only allowed to go to the restroom in an emergency and must sign out / sign in each time. Students are expected to use the restroom during breaks and must leave all electronic devices in the classroom and it will be returned immediately when they return. Students must attain teacher permission in order to use the restroom.

Cell Phone Policy: Cell Phones are only allowed in class with teacher permission when used for academic purposes. Improper usage during permissive time will result in an offense.

- 1) First offense** - The electronic device will be confiscated by the teacher and will NOT be returned. The device will be given to the assistant principal to be picked up at the end of the day.
- 2) Second offense** – The electronic device will be confiscated from the teacher and will NOT be returned. The device will be given to the assistant principal who will return the device once a parent meeting has been held.
- 3) Third offense** - Student will lose the electronic device for the remainder of the year.