

MARIE L. HARE CONTINUATION HIGH SCHOOL

12012 Magnolia St.
Garden Grove, CA 92841
714-663-6508 (Main Office)
714-663-6510 (Fax)



STUDENT HANDBOOK 2020-2021

TABLE OF CONTENTS

	Page #
Introduction to Continuation Education.....	3
Staff Contact Information.....	4
Hare High School Mission and Vision Statements.....	5
Hare High School Expected School-wide Learning Results.....	5
Garden Grove Unified Strategic Plan.....	5
School Year Calendar.....	6
Bell Schedule.....	7
Map of School.....	8
Attendance.....	9
Discipline Guidelines.....	10
Parent Pledge.....	12
Graduation Requirements.....	12
Minimum Academic Standards.....	13
Guidance Services.....	13
Educational Programs.....	13
School Climate and Activities.....	14
Bus Schedule and Map.....	16

INTRODUCTION TO CONTINUATION EDUCATION

Continuation education, first initiated in 1919, is a high school diploma program designed for students whose needs are not being met in comprehensive high schools. California's 509 continuation high schools serve more than 69,000 students 16 years and older, who lack sufficient school credits and are at risk of not graduating. They focus on school-to-career education, individualized instructional strategies, intensive guidance and counseling, and flexible school schedules to meet student needs.

Hare High School is a fully accredited school according to the Western Association of Schools and Colleges (WASC). Hare's accreditation is up for renewal at the end of the 2022 school year. In addition to being fully accredited, in 2019 Hare was once again named a "Model" Continuation High School. Hare was one of only two Orange County high schools recognized and among 31 California schools chosen by the state Department of Education as a leading example in helping struggling students stay in school. What makes Hare stand out above the rest is the positive teacher-student relationships that are established, small class sizes, effective instruction, and most importantly a caring and supportive learning environment where there are high expectations for all students and the genuine belief that all students can achieve.

Unlike most years, this year students concentrate on six Hare academic/elective classes. This provides students with the opportunity to earn up to 30 credits per quarter, with a total of 120 credits per academic year. The opportunity to earn a total of 120 credits will allow students who have fallen behind to catch up and return to their home high schools or graduate from Hare High School.

If a student wishes to return to his or her home high school, the following conditions must be met: 1.) The student must have completed the appropriate number of credits to be at grade level. 2.) The student must be in good standing (in regards to academics, attendance, and behavior) at the time in which the student is being considered to return. 3.) The student must have the endorsement of the Hare High School administration.

Students meeting these conditions may only return to their home schools at the beginning of the first or second semester.

PRINCIPAL'S MESSAGE

Dear Parents, Guardians, Community Members, Students and Friends:

Welcome to Hare High School and the beginning of a new school year! We are eager to meet you, get to know you and welcome you to our PACK Family! Here at Hare High, we pride ourselves in providing students with an exemplary education in an accelerated format that allows students to refocus on high school graduation and the attainment of a high school diploma. Life brings us many obstacles and challenges that can sometimes lead us off course. At Hare, we support students in working through life's challenges, helping students to process and learn new skills, all while working toward completing Garden Grove Unified School District's rigorous graduation requirements.

2020-2021 Juniors and seniors, high school is a time of self-discovery and a time for you to uncover your strengths and interests. Unlike others, you have experienced adversity and by attending Hare High have already begun the path to renewed sense of self. We look forward to working with you, witnessing your growth, strength of character, and your desire to learn. No matter how long your tenure with us may be or if you return to your home high school, we have a saying at Hare High, that speaks to the heart of our school and team: "Once a Husky, Always a Husky". May you all have a wonderful year ahead and know that the Hare High School PACK Family welcomes you!

- *Mrs. Lydia Machado*, Principal

GENERAL INFORMATION - SCHOOL STAFF

Administration		
Principal Assistant Principal	Lydia Machado Joel Faris	lmachado@ggusd.us jfaris@ggusd.us
Counselor		
Counselor	Jesus Ugarte	jugarte@ggusd.us
Teachers		
English; P.E. English; P.E. Economics; History English; Journalism Science Math; History Civics; History English Film; PBIS Health; Science Finance; Film; Geo Companion English Business Math; PBIS Math Art History; Resource; Electives	Kelly Anderson Elizabeth Bryan Vanessa Collins Diana Corral Tam Do Monica Ivans Jennifer Jurgemeyer Jeannie Kleker Roseanna Lewis (Sem. 1 only) Kimberly Nguyen Adaline Purpura (Sem. 2 only) Jay Rivero Tricia Simpson Alvaro Solorzano Gloria Wargo Cinthia Woods	kanderson@ggusd.us ebryan@ggusd.us vcollins@ggusd.us dcorral@ggusd.us tdo1@ggusd.us mbui2@ggusd.us jjurgemeyer@ggusd.us jkleker@ggusd.us rlewis@ggusd.us knguyen5@ggusd.us apurpura@ggusd.us jrivero@ggusd.us tsimpson@ggusd.us asolorzano@ggusd.us gwargo@ggusd.us cwoods@ggusd.us
CTE Teachers		
Foundations of Health; Med. Core College and Career Seminar Graphic Design; Exploratory CTE	Lauren Crume Andrew Dinh Angela Ritchie	lcrume@ggusd.us adinh@ggusd.us aritchie@ggusd.us
Designated Instructional Services (DIS) Staff		
Psychologist Nurse Teacher on Special Assignment Project Kinship	Mai Van Aleyda "Lily" Berrelezza Amanda Givens Andrew Magallanes	mvan@ggusd.us aberrelezza@ggusd.us agiven@ggusd.us andrew@projectkinship.org
School-wide Support Staff		
School Secretary Attendance Clerk Guidance Clerk Plant Supervisor Custodian Community Liaison (morning) Community Liaison (afternoon) Technology Support Specialist	Virginia Wantz Lisa Lopez Jean Wasinger Vic Chumley Chris Alba Abril Carrasco Jackie Salazar Ryan Pietz	vwantz@ggusd.us llopez1@ggusd.us jwasinge@ggusd.us vchumley@ggusd.us calba@ggusd.us acarrasco2@ggusd.us jsalazar@ggusd.us rpietz@ggusd.us

HARE HIGH SCHOOL MISSION STATEMENT

The Mission of Marie L. Hare Continuation High School is to:

- encourage, support, and inspire all students to become life-long learners and productive citizens

HARE HIGH SCHOOL VISION STATEMENT

The Vision of Marie L. Hare Continuation High School is to:

- Provide rigorous instruction using multiple research-based strategies designed to elicit student engagement and promote critical thinking skills
- Create a safe and constructive learning environment that promotes academic, social and vocational success through positive adult-student relationships

HARE HIGH SCHOOL EXPECTED SCHOOL-WIDE LEARNING RESULTS

Hare Huskies are...

- Academic Achievers who:
 - Master a standards-based curriculum
 - Will become college and/or career readiness
 - Apply critical and creative thinking skills
- Responsible and Respectful Citizens who:
 - Are highly motivated
 - Contribute to and thrive in a diverse society
 - Demonstrate scholarly habits
- Effective Communicators who:
 - Exchange ideas using academic and socially appropriate language
 - Participate in active listening
 - Read, write, and speak proficiently

HARE HIGH SCHOOL GOALS

1. Encourage students to get caught up on credits in order to return to their comprehensive high school.
2. If goal 1 is not possible, graduate and receive a Hare High School diploma.

GARDEN GROVE UNIFIED STRATEGIC PLAN

Vision:	We are committed to preparing all students to be successful and responsible citizens who contribute and thrive in a diverse society.
Mission:	To ensure student success, we will provide a rigorous and supportive academic experience that motivates all learners to meet high expectations.
Goal 1:	All learners will develop the ACADEMIC SKILLS necessary for individual success through continual growth towards mastery of standards in all subject areas and development of scholarly habits.
Goal 2:	All learners will develop the PERSONAL SKILLS necessary to achieve academic and social goals, including maintaining high motivation, social and emotional well-being and a positive school climate.

School Calendar

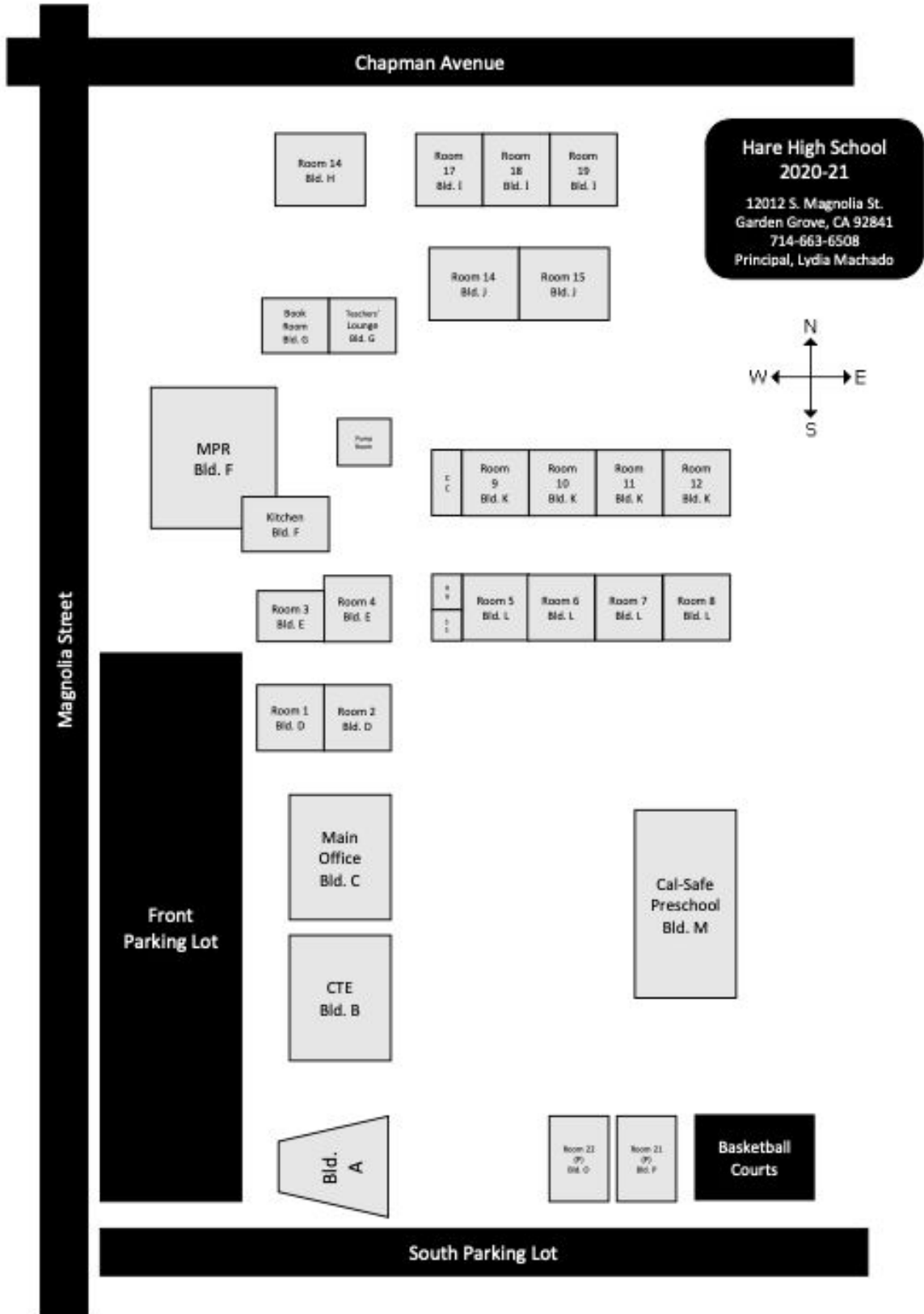
Date	Event	Notes
August 24	Opening Day	It is a Monday
September 7	Labor Day	No School
September 23	Back-to-School Night	Virtual
October 22 and 23	Finals	Special Schedule
October 23	Quarter 1 Ends	
October 26	Quarter 2 Begins	
November 11	Veterans' Day	No School
November 23 - 27	Thanksgiving Holiday	No School
November 30	Non-Student Day	School Office Open
December 21 - January 1	Winter Holiday	No School
January 18	Martin Luther King, Jr. Holiday	No School
January 20 - 21	Finals	Special Schedule
January 21	Quarter 2 Ends	
January 22	Non-Student Day	School Office Open
January 25	Quarter 2 Begins	
February 12	Lincoln's Day Holiday	No School
February 15	Presidents' Day Holiday	No School
March 3	Open House	Virtual
March 25 - 26	Finals	Special Schedule
March 26	Quarter 3 Ends	
March 29 - April 2	Spring Break	No School
April 5	Quarter 4 Begins	
May 12	Day of the Teacher	
May 31	Memorial Day	No School
June 3 - 4	Finals	Senior Only
June 8 - 9	Finals	Juniors Only
June 8	Graduation	Time: TBD
June 9	Last Day Of School	Juniors

Bell Schedule

Time	Odd/EVEN Block	MONDAY		TUESDAY		THURSDAY		FRIDAY	
		Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>
9:20-10:49 (89)	Period 1/2	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>
10:49-11:04 (15)	Break & Sanitation								
11:04-12:33 (89)	Period 3/4	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>
12:33-1:08 (35)	Lunch								
1:13-2:42 (89)	Period 5/6	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>	Cohort A <i>On-Campus</i>	Cohort B <i>Synchronous Zoom</i>

WEDNESDAY Cohorts A & B <i>Synchronous Online Instruction (35)</i>	
10:20-10:55 (35)	Per 1
10:55-10:59 (4)	Transition
10:59-11:34 (35)	Per 2
11:34-11:38 (4)	Transition
11:38-12:13 (35)	Per 3
12:13-12:47 (34)	Lunch
12:47-12:51 (4)	Transition
12:51-1:26 (35)	Per 4
1:26-1:30 (4)	Transition
1:30-2:05 (35)	Per 5
2:05-2:09 (4)	Transition
2:09-2:44 (35)	Per 6

School Map



ATTENDANCE

Absences

If you are going to be absent, **your parent/legal guardian must call or email the school each morning of the absence(s)**. You are **required** to bring a note to the attendance window (located in the administration building) upon your return. Excessive absences (excused or unexcused) may result in parent conferences, School Attendance Review Board (SARB) hearings and/or transfer to an appropriate alternative educational program.

- Excused: Any absence due to illness, doctor's appointment, funeral of an immediate family member, quarantine by county or city health officer, court appearance (with evidence of appearance), religious holiday or ceremony, or incarceration/held in custody.
- Unexcused: Any other reason for absence given out by you or your legal guardian that is not mentioned above. Ex: Family emergency, death of a pet or extended family member (e.g., cousin), family reunion, car trouble, missing the bus, and/or vacation.
- Students who forge or have others other than your parent/legal guardian attempt to excuse absences can face disciplinary action, which could result in referral to ACCESS or Adult Education.
- Parents who give false information about your attendance can be subject to legal action.
- Excused absences for extended medical reasons require a note from a doctor or medical facility. All special medical excuses must be cleared by the site administration.

Parent Portal

You can receive information on accessing Parent Portal through our attendance clerk or ask any of Hare's community liaisons. Parents are expected to utilize this service in order to keep up with your most current grades and attendance.

Tardies

A tardy is defined as a student not being in the classroom when the bell rings. The campus and student body of Hare is small, and the four-minute passing period is more than adequate for you to be on time to class. If you are late to school or class, you are to report directly to your classroom teacher.

- 1-4 Tardies, teachers will initially contact you and have individual consequences.
- 5 Tardies will result in a referral to the assistant principal and you may be assigned lunch detention and/or Saturday School
- Chronic tardiness will result in a parent conference with administration, referral to the TRC, community service work hours, campus beautification, in-house suspension (Alternative Suspension Classroom), or referred to an alternative educational program.

Truancy

Truancy is an absence from school without a legal excuse. **California Education Code 48262** states that any student who has been absent without a valid excuse and/or tardy for 30 minutes or more is considered a truant. You are expected to be in every class on time.

- Period truancies will not be tolerated.
- Continued truancies will result in a referral to the office, parent conferences, referral to the TRC, community services work hours, in-house suspension, transfer to an alternative educational program, meet with the District Attorney (D.A.) and/or may be referred to the Student Attendance Review Board (SARB) hearing.
- 18-year-old students will be referred to Adult Education

Make-up work

It is your responsibility to request make-up work from your teachers immediately upon returning from an excused absence. You should also make arrangements with the teacher to schedule time to make up any quizzes or tests missed due to an absence. Teachers are not responsible for providing students make-up work when the recorded absence reflects "unexcused" or "truant". You will have an adequate amount of time to complete make-up work. Generally you are entitled to the same amount of time to complete

make-up work as you were absent. For example, two days of absence would provide you two days to make-up any missed assignments. Long-term projects (defined as assignments spanning at least two weeks) will not have extended deadlines.

DISCIPLINE GUIDELINES

Proper behavior and respect for one another are very important to the everyday functioning at Hare Continuation High School. You are required to follow state, district and school administrative and teacher rules. A workable discipline policy requires basic guidelines, but allows flexibility in application in order to meet individual student/school needs and situations.

As young adults, you are expected to **behave** and **dress appropriately**. If you are inappropriate in any way, there will be consequences. If you do not maintain appropriate behavior, you may be reassigned to another alternative placement.

RULES

1. **Be respectful of staff, students, and the Hare High School campus.** If inappropriate behavior occurs, the teacher(s) will utilize progressive discipline steps to address behavior; if this does not work, a referral will be made to the assistant principal. Consequences will be left to the discretion of the Hare administration.
2. **Classroom disturbance that impacts teacher instruction:** Teacher(s) will follow progressive discipline steps to address behavior; if this does not work, you will be escorted to the TRC (Truancy Reduction Center). While in the TRC, you will be required to complete class work. If behavior escalates in the TRC, you will be escorted to the office. Consequences will be left to the discretion of the Hare administration. **(see Administration Discipline Policy below).**
3. **Fighting/intimidation/harassment will not be tolerated.** Possible consequences are: possible suspension (1-5) days, parent contact, parent conference, referral to anger management classes, and possible involvement with GGPD.
 - i. Multiple suspensions can lead to referral to a county program or GGUSD District Discipline Committee (DDC) which may result in expulsion from the district.
4. **Electronic/digital, device/cell phones** are allowed based **on the rules outlined in each teacher's syllabus.** Teachers are responsible for communicating their policy to you as well as you are responsible for understanding the policies established in each individual classroom. If confiscated by Hare staff or personnel the following actions will be taken:
 - i. Staff will provide the device to the assistant principal and you may pick it up at the end of the day.
 - ii. If confiscated a second time, the device will only be returned after the assistant principal holds a parent meeting. At that time a contract will be signed both by a parent and you indicating that if you are caught a third time, you will lose the device for the remainder of the year.
5. **Possession or use of tobacco products** on the way to school, at school or on the way home will result in the following (progressive order):
 - i. Possible suspension or Saturday School
6. **Drugs/Alcohol/Weapons:** Students in possession of any of these items on the way to school, on campus, and/or on the way home from school are subject to:
 - i. Suspension, expulsion, referral to drug and alcohol classes and/or arrest according to education and penal codes.
 - ii. Possible referral to District Discipline Committee for recommendation of expulsion.**Automobiles/Motorcycles/Bicycles:** All students must park in the south student parking

lot only. Bicycles, scooters, etc., must be parked and locked in the designated bike rack area next to the administrative office.

iii. Bicycles or skateboards cannot be ridden on campus or they may be confiscated.

7. **Closed campus:** You are required to remain on campus from the time of arrival until completion of your assigned schedule.
8. **Cheating:** Students involved in cheating/plagiarism can expect to receive an “F” or “0” grade on the particular assignment/assessment and a parent conference. In addition, a student may be assigned to Saturday School or suspended, determined by administration.
9. **Dress Code:** Clothing and grooming shall be appropriate and shall be in good taste. Students must dress in a presentable manner that is not distracting or disruptive to others. Use common sense and dress like a young adult. For example, no attire that advertises alcohol, drugs, or sex will be allowed. Gang attire and clothes that do not fully cover a student’s body will not be permitted. Students who wear inappropriate attire will be required to wear a “loaner” shirt or a parent will be asked to bring in a change of clothes.
 - i. Serious/severe violations of the Education Code may result in a referral to the District Discipline Committee with a recommendation of expulsion from the district.

Administration Progressive Discipline:

1. Teacher Referral - the expectation is that the teacher is to follow the discipline policy described in their syllabus.
2. Parents/Guardians are to be initially notified by the teacher for inappropriate behavior.
3. If behavior continues a 2nd referral to administration will be addressed by the assistant principal
4. Consequences are progressive, from lunch detention to Saturday School, and then suspension. Parents will be notified for any and all consequences handed out.
5. A parent meeting and a behavior contract will be signed if behavior continues after consequences are given.
6. Referral to the principal or ACCESS for excessive defiant behavior or disregard for school policy.

**Please note that all discipline and referrals are documented on AERIES so that if multiple referrals are given to a student by multiple teachers the assistant principal will then move through the progressive discipline policy faster.*

HARE CONTINUATION HIGH SCHOOL

Parent Pledge

We, as parents, will **support our child's learning** and agree to carry out the following responsibilities to the best of our abilities:

- ◆ Ensure that my child attends school every day, gets adequate sleep, regular medical attention, and proper nutrition.
- ◆ Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or the district and respond as needed.
- ◆ Serve, to the extent possible, on advisory groups such as the School Site Council, the English Learner Advisory Committee, and other committees active at the school site and at the district level.
- ◆ Regularly monitor my child's progress in school.
- ◆ Communicate the importance of education and learning to my child.
- ◆ Make every effort to attend school events, such as parent-teacher conferences, parent meetings, Open House, Back-To-School Night and orientation meetings (mandatory).
- ◆ Discuss and emphasize post-secondary options such as the college experience.
- ◆ Learn about the A-G requirements for college admission.
- ◆ Encourage my child to attend before or after school tutoring when available and/or see his/her teachers for extra help.
- ◆ Contact the attendance office to report absences and check on attendance.
- ◆ Contact counselor to check on my child's progress at school and graduation status.
- ◆ Ensure that my child attends summer school if deemed necessary.
- ◆ I will work in partnership with the Hare administration to discuss alternative educational options when my child is not making adequate academic progress.

GRADUATION REQUIREMENTS

Hare High School holds commencement exercises for graduating students. Graduates are urged to participate. In May, a letter is given to all graduating students concerning graduation and related activities. At the beginning of the 4th quarter, all senior credits/grades are evaluated and students are advised of their graduation status. Parents of potential non-graduates are notified by certified mail. **If your student does not complete all requirements for graduation, he/she may not participate in the ceremony and will be counseled as to alternative options. The graduation ceremony is a privilege, not a right. If your student has multiple suspensions and/or referrals he/she will not be able to participate in the graduation ceremony. The last week of school any senior suspended will not be allowed to participate in the graduation ceremony. If your student fails 2 or more classes during 4th quarter (including electives), this could possibly affect their opportunity to participate in the graduation ceremony.**

Graduation requirements for Hare High School:

English 40 credits
Social Science 30 credits
Mathematics 30 credits
Science 20 credits
Fine/Applied arts 10 credits
Health Education 5 credits
Electives 65 credits

Total = 200 or more credits

Algebra I requirement

The State of California requires all students to successfully complete Algebra as a graduation requirement.

MINIMUM ACADEMIC STANDARDS

You are expected to earn 30 academic credits per quarter. Students failing to meet this standard will be subject to an academic probation contract, or may be referred to an alternative educational program. Full-time status at Hare High School is considered to be a student enrolled in 6 academic/elective classes.

Off-site CTE - Hare students are considered guests at other GGUSD campuses. If enrolled in CTE, they are allowed to be on campus 5 minutes prior to class and 5 minutes after class is over. If you violate this policy after being warned, you could be dropped from that ROP class and also banned from returning onto that campus.

GUIDANCE SERVICES

The guidance staff, under the direction of the counselor, provides the following services:

- Plans, schedules, monitors and changes students' classes
- Assists with vocational, career, and educational information
- Provides scholarship information, financial aid application assistance, and college information
- Plans and organizes college visitation and enrollment assistance
- Assists with work permits and job placement
- Assist with student transitions to the comprehensive high school.

You must fill out an appointment card in order to make a counseling appointment. **Class time will not be used to make appointments. Students must make appointments before and after school.**

Credit Checks

Grad status and transcripts will be issued to all students quarterly. If you have any questions about the grad status or transcript, you should schedule an appointment with the counselor for clarification. The counselor is available for individual or group conferences with students for academic planning.

ALTERNATIVE EDUCATIONAL PROGRAMS

At times, students may need to be placed in alternative programs such as:

Adult Education

If a student is at least 16 years of age and has a full-time job, the student may qualify to attend adult education and continue to work toward a diploma. Any student age 18 or older has the option to attend adult education to pursue their high school diploma.

Orange County Department of Education/ACCESS

Community Day Schools

Independent Study/Contract Learning

General Education Development (GED) Test

The GED is not available at Hare High School, for further information contact any adult education facility. You are eligible to take the GED test if you are a resident of California and meet any one of the following criteria:

- You are 18 years of age or older, or within 60 days of your 18th birthday (regardless of school enrollment status).

- You must be within 60 days of when you would have graduated from high school, had you remained in school and followed the usual course of study (please note that examinees testing under this criteria may **not** be enrolled in school).
- You are 17 years of age, have been out of school for at least 60 consecutive school days, and provide a letter of request for the test from the military, a post-secondary educational institution, or a prospective employer.

California High School Proficiency Exam (CHSPE)

The California High School Proficiency Examination (CHSPE) is a program established by California law (Education Code Section 48412). If eligible to take the test, you can earn the legal equivalent of a high school diploma by passing the CHSPE. The CHSPE consists of two sections: an English-language Arts section and a Mathematics section. If you pass both sections of the CHSPE, the California State Board of Education will award to you a Certificate of Proficiency, which, by state law, is equivalent to a high school diploma (although not equivalent to completing all coursework required for regular graduation from high school).

You may take the CHSPE **only if**, on the test date, you...

- ...are at least 16 years old, **or**
- ...have been enrolled in the tenth grade for one academic year or longer, **or**
- ...will complete one academic year of enrollment in the tenth grade at the end of the semester during which the next regular administration will be conducted. (Regular administrations are the fall and spring administration)

For further information about the CHSPE visit: <http://www.chspe.net/about/>

SCHOOL CLIMATE AND ACTIVITIES

Student Activities

Hare provides activities for all students, such as: celebrating Red Ribbon week, Spirit week, Multicultural week, blood donor drives, "Friday Night Live" events, Basketball tournaments, student-faculty flag football and softball games, academic awards assemblies, etc. Hare participates in the traditional Baccalaureate service each year, and students have other opportunities throughout the school year to participate in social events.

Hero Program

At Hare, positive behavior is rewarded with Hero Points. They are rewards for unsolicited good deeds or positive social behavior. Students should present their Hero Points to the office to receive their reward.

Good News Phone Call

Parents may receive phone calls of student successes by administration based on teacher recommendations.

"Top Dawg" Awards

The administration will coordinate the Top Dawg program. Two to four students will be selected each month through a teacher nomination/ballot system. The winners will receive a certificate and a special prize.

Lunch Program

Applications for free/reduced district lunches are available from the office. There is a lunch cart available daily with a variety of healthy choice foods. You may use cash or their free/reduced lunch card to purchase these items.

Work Permits

If you are under 18 years of age and plan to work, you must request a work permit from the office. In addition, the law sets certain requirements concerning hours of work, occupation, wages, etc. Temporary work permits are required during vacation periods. To receive and keep a work permit you must have acceptable grades and attendance. **Work permits will not be issued or will be revoked if attendance and/or grades are below standard.**

Hall Passes

Any time you leave a classroom, other than at passing periods, you must have a hall pass issued and signed by your teacher.

Bathroom Policy

You must sign the restroom signature sheet and be back in a timely manner. If you are found going to any other location on campus you will be given consequences determined by the administration.

Off Campus

Hare is a closed campus. Students requesting to leave campus during school time must check out through the administration office. A note should be taken to the attendance office when you arrive at school. It should state the time of release, reason, and phone number where your parent can be contacted for verification. You will not be released without parent permission. You cannot call your parent/legal guardian on your own cell phone to receive permission. Office staff will use numbers listed on Emergency Cards to contact parents.

Bus Pass/Hare ID

GGUSD provides Hare students with a bus to get to school (except Rancho and Pacifica). The bus is a privilege and use of it can be revoked at any time. If you receive a bus referral, you must meet with the assistant principal in order to get the bus privilege returned. If there is another referral, you will then lose bus privileges for the remainder of the year. You can request a copy of the transportation rules and regulations from the office.

Guest Activities – Criterion for Participation in School Dances/Activities Outside of Hare

You must be in good standing in both academics (no F's and GPA must be a 2.0 or higher) and attendance (90% or better) to meet the initial approval requirements and receive an administrator's signature to attend any proposed event. Attendance percentage is calculated based on infractions that include period truancies and period tardies.

Additionally, you must meet the following additional Hare criterion:

- Be present the full day of school the day of the event or the day prior to the event (e.g., if the event is on Saturday, you must be present all of Friday, the day prior).
- You must serve all accrued consequences prior to the event (e.g., any detentions or Saturday schools must be cleared).
- Maintain approval status up to the date of the event as your and attendance will continue to be monitored up to then to ensure continued qualification.

If a permission slip is submitted for an approval signature from the assistant principal, it must be turned in a minimum of 24 hours before the student requires the permission slip.

Textbooks / Textbook Fines

You are responsible for all textbooks assigned to you. Any lost or damaged textbook will result in a fine. High School diplomas will be withheld if fines are not paid by the day of graduation. Fines will follow you from school to school. If there is a situation when you need to make arrangements for payment, you will need to meet with an administrator.

Bus Schedule and Map

Pick up Locations	Stop #	Pickup Time	Pick up Bus #	Return Bus #	Late Start Pickup Time	Late Start Bus #	Late Start Return Bus #
NW corner Ward and Cunningham by block wall <i>(La Quinta area)</i>	1	8:39 AM	118	26			
SW corner Heil/Newhope <i>(Los Amigos area)</i>	2	8:47 AM	118	26			
Newhope/Kent N/E (Newhope School) <i>(Los Amigos area)</i>	3	8:40/8:51 AM	63/118* <i>(*overload only)</i>	63/26* <i>(*overload only)</i>			
Atlantis Park (between Deodora & Atlantis) <i>(Bolsa area)</i>	4	8:55 AM	63	63			
GG Blvd in cutout in front of Lincoln Ed Center <i>(GGHS area)</i>	5	8:40 AM	26	115			
N/W corner Hazard/Mountain View <i>(Santiago area)</i>	6	8:50 AM	26	115			
Clinton before Trask, N/W corner by block wall <i>(Santiago area)</i>	7	8:55AM	115	15			
NW corner Lampson/Janet <i>Santiago area)</i>	8	8:58 AM	15	15			

Pick up Locations—Child Development Students	Stop #	Pickup Time	Pick up Bus #	Return Bus #	Late Start Pickup Time	Late Start Bus #	Late Start Return Bus #
SW corner Heil/Newhope <i>(Los Amigos area)</i>	2	8:30 AM	132	132			
Newhope/Kent N/E (Newhope School) <i>(Los Amigos area)</i>	3	8:35 AM	132	132			
N/W corner Hazard/Mountain View <i>(Santiago area)</i>	6	8:40 AM	132	132			
Clinton before Trask, N/W corner by block wall <i>(Santiago area)</i>	7	8:53 AM	132	132			
Orangewood Ave. before Mossler, S/W	9	9:05 AM	132	132			

