

MARIE L. HARE HIGH SCHOOL

12012 Magnolia St.
Garden Grove, CA 92841
714-663-6508 (Main Office)



School Discipline Rules and Procedures 2026-2027

Principal, Lydia Machado

Assistant Principal, Joel Faris

ATTENDANCE

Absences

If your child is going to be absent, you must **call the school each morning of the absence(s)**. He or she is **required** to bring a note to the attendance office (located in the administration building) upon their return. Excessive absences (excused or unexcused) may result in parent conferences, School Attendance Review Board (SARB) hearings, and/or transfer to an alternative educational program.

Excused: Any absence due to illness, doctor's appointment, funeral of an immediate family member, quarantine by county or city health officer, court appearance (with evidence of appearance), religious holiday or ceremony, or incarceration/police custody.

Unexcused: Any other reason for absence given out by you or your child's legal guardian that is not mentioned above. Ex: Family emergency; death of a pet or extended family member (e.g., cousin); family reunion; car trouble; missing a bus; vacation.

Students who forge or have someone other than you or your child's legal guardians attempt to excuse absences can be subject to disciplinary actions, which could result in referral to ACCESS or Adult Education.

Parents who give false information about a student's attendance can be subject to legal ramifications.

Excused absences for extended medical reasons require a note from the doctor or medical facility. All special medical excuses must be cleared by the site administration.

Parent Portal

You can receive information on accessing Parent Portal through our attendance clerk or ask any Hare Community Liaison. Parents are expected to utilize this service in order to keep up with their child's most current grades and attendance.

Tardy Policy

A tardy is defined as a student not being in the classroom when the bell rings. The campus and student body of Hare are small, and the four-minute passing period is more than adequate for students to be on time to class. If your child is late to school or class, they are to report directly to their classroom. ***In times of distance learning, student attendance will be recorded within the first 10 minutes of a video conference session. Students will need to make sure they are signed in for all classes, from start to finish to receive attendance credit.**

- All students will have attendance time owed for tardiness as it occurs.
- Attendance time owed will be assigned in 30 minute increments for every 3rd tardy or multiple thereof (on the 3rd, 6th, 9th, 12th ...)
- Students are expected to proactively make up any attendance time owed and can choose from a menu of options to clear time owed. Options include: lunch detention; voluntary community service; meeting with a teacher for extra help; Wednesday morning volunteering; or, attending a restorative group at lunch. When students accumulate attendance time owed without taking the initiative to make up the time, Saturday School or campus service hours will be assigned by the assistant principal.
- School community liaisons will be in communication with families to keep you informed about students' attendance time owed.

Truancy

Truancy is an absence from school without a legal excuse. **Education Code 48262** states that any pupil who has been absent without a valid excuse and/or tardy for 30 minutes or more is considered truant.

- Your child is expected to be in every class on time.
- Continued truancies may result in any of the following: referral to the office, parent conferences, referral to the TRC, community services work hours, in-house suspension, transfer to an alternative educational program, meet with the District Attorney (D.A.) and/or may be referred to the Student Attendance Review Board (SARB) hearing.
- 18-year-old truant students will be dis-enrolled and referred to Adult Education

Make-up work

It is your student's responsibility to request make-up work from their teachers immediately upon returning from an absence (excused). He/she should also make arrangements with the teacher to schedule time to make-up any quizzes or tests missed due to an absence. Teachers are not responsible for providing students make-up work when the recorded absence reflects unexcused or truant. Your student will have an adequate amount of time to complete make-up work. Generally he/she is entitled to the same amount of time to complete make-up work as they were absent. For example; Two days of absence would provide the student two days to make-up any missed assignments. Long term projects defined at least two weeks will not have extended deadlines.

Hare HS Rewards

At Hare High School, we want to honor the good that is happening all around us from the classroom to the quad. We want to acknowledge when students are meeting school-wide and classroom expectations. We do this in a variety of ways and some are noted below:

Good News Phone Call

Good news phone calls are positive calls made by teachers or an administrator to let you know what your son or daughter is doing well here at Hare High School.

Top Dawg

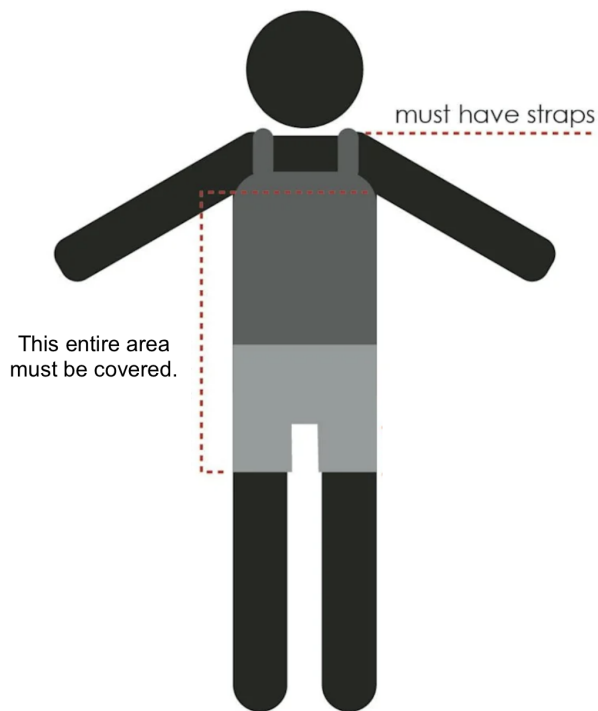
Top Dawg is Hare High School's student of the week. The student of the week is a Husky that has demonstrated all the PACK characteristics: perseverance; attentiveness; cooperation; and, kindness. Each teacher nominates a student weekly and names are drawn during our live YouTube Top Dawg weekly production. All nominees receive PACK Points just for getting nominated and the Top Dawg winner receives a gift card for food or music, a certificate and a photo taken for the office.

Student-of-the-Quarter

Student-of-the-Quarter honors standout students who have maintained and honored school-wide expectations for the entire quarter. Student-of-the-Quarter honorees have demonstrated all the PACK characteristics: perseverance; attentiveness; cooperation; and, kindness and each teacher nominates one stand-out student per quarter. Honorees are invited to a special lunch with faculty and staff.

Specific Discipline Incidences

1. **Fighting, intimidation, harassment and/or bullying (in-person or electronically) will not be tolerated.** Possible consequences include suspension (1-5) days, parent contact, parent conference, a referral to anger management classes, possible involvement with GGPD or immediate reassignment to alternative education.
2. **Electronic/digital devices/cell phones** are allowed during passing periods and lunch. Cell phones and headphones are expected to be put away during class time in a school-provided phone organizer; this is a school-wide expectation. Teachers may exercise discretion and use progressive discipline to warn students as needed.
 - Violations will result in the student's phone being turned in to the assistant principal. On a first offense, a student may pick up their phone at the end of the day. Students refusing to turn over devices will be escorted from class by campus security to meet with administration.
 - On a second offense, the phone will only be returned after a parent or guardian has been contacted.
 - If the cell phone policy continues to be ignored the phone may need to be turned in to the assistant principal daily. If that does not work the student will no longer be allowed on campus.
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3. **Possession or use of tobacco or marijuana products or alcohol** on the way to school, at school or on the way home will result in the following (progressive order):
 - Contact Parent/Parent Meeting
 - Referral to "Brief Intervention"
 - Saturday School
 - In-House Suspension
 - At-Home Suspension
 - Referral to Access
 - Police Involvement
4. **Weapons/Drug Sales:** Students in possession of any of these items on the way to school, on campus, and/or on the way home from school are subject to:
 - Suspension, expulsion, arrest (in accordance with education and penal codes)
 - Possible referral to District Discipline Committee (transfer/expulsion cases)
 - Longer suspension period for repeated offenses; possible referral to drug/alcohol classes
5. **Cheating:** Students involved in cheating/plagiarism can expect to receive an "F" or "0" grade on the particular assignment/assessment and a parent conference may be required. In addition, a student may be assigned to Saturday School or suspended, determined by administration.
6. **Dress Code:** Clothing and grooming will be school/age appropriate. Students should dress in a presentable manner that is not distracting or disruptive to others. Clothing with drug, alcohol, gang or sexual references may not be worn, or clothing that does not appropriately cover the body. Inappropriately dressed students will be directed to wear a "loaner" shirt or call home for a change of clothes. If in doubt, don't wear it.



No images of:

- weapons
- alcohol/drugs (e.g., marijuana; beer; cough syrup)
- profanity
- people who themselves are dress code violators
- criminal references

- No undergarments may be worn as outer garments
- Undergarments may not be visible
- No body-contouring or see-through attire (e.g., spandex)

- **Tops:** Sleeves of any length are perfect. You may also wear a top with 2 straps.
- **Tops:** The bottom of the top should hit or exceed the top of the shorts/shirt/pants (save crop tops for the weekend).
- **Pants? Shorts? Dresses? Skirts?** It's up to you, but it needs to be an appropriate length. Check with us if you're not sure.
- **Hoodies and Hats:** Hoodies are fine; just don't wear the hood up in class if your teacher's policy is not to. Hats are fine..

Hare Interventions and Progressive Discipline

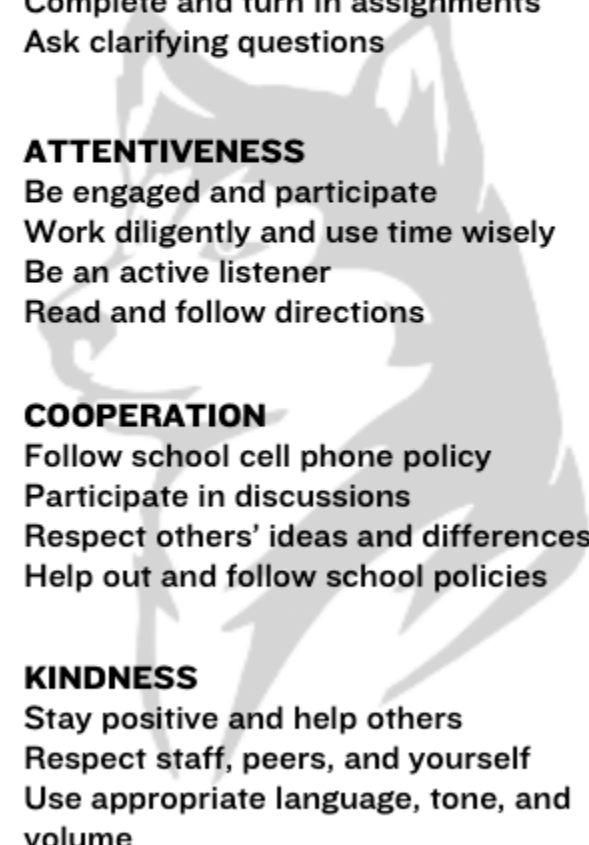
1. Classroom: teachers will follow the Hare High School Classroom matrix and follow progressive steps outlined in their syllabus
2. Parents/Guardians are to be initially notified by the teacher for any inappropriate behavior.
3. If the behavior continues, the teacher will refer the student to administration. The administration will assign consequences as appropriate to the infraction and may include detention, Saturday School, counseling, suspension, or referral to alternative education. Consequences are progressive.
4. A parent conference and behavior contract will be signed with continued or escalating behavior.
5. A parent conference will be held with administration for excessive defiant behavior, disregard for school-wide expectations, or a failure to meet behavior contract expectations and to determine school placement.

PACK: Husky School-Wide Behavior Expectations

Proper behavior and respect for one another are very important to the everyday functioning at Hare Continuation High School. Your child is required to follow state, district, and school administrative and teacher rules. A workable discipline policy requires basic guidelines, but allows flexibility in application in order to meet individual student/school needs and situations.

As young adults, Hare students are expected to behave appropriately. Hare High School supports positive behavior, intervention and supports (PBIS) as a part of our day-to-day program. This means that we explicitly teach positive social skills to students, reinforce them for the good they are doing, and intervene by providing support when students struggle. If a Hare student is unable to maintain appropriate behavior, interventions and consequences will be assigned.

Hare Huskies show



P

PERSEVERANCE
Be on time
Stay on task
Complete and turn in assignments
Ask clarifying questions

A

ATTENTIVENESS
Be engaged and participate
Work diligently and use time wisely
Be an active listener
Read and follow directions

C

COOPERATION
Follow school cell phone policy
Participate in discussions
Respect others' ideas and differences
Help out and follow school policies

K

KINDNESS
Stay positive and help others
Respect staff, peers, and yourself
Use appropriate language, tone, and volume